FAOF Boutique, Art to Wear and Quilt Sales Inventory Sheet

Vendor's Assigned ID _____ Vendor's Name _____ Page # ____ of ____

Stock #	***Description***	***Price***	***# of Items***	***Sold***	***Out***

Please note: Inventory sheets should be done in triplicate. You should bring two copies to check in. You should keep a third copy for your records.

Each item you wish to sell must have an **ID code (assigned by us) followed by the stock number** in ascending order; e.g., XXX-1, XXX-2. Identical items may have the same stock number and be listed only once. Indicate how many items you have with identical stock numbers in the # of items column. **Remember, to facilitate data entry we can only accept items priced at $5 or more. If you have lower priced items they may be grouped and tagged as one item.**

Each item must have a **required** FAOF tag attached securely. If the tag falls off or can't be read, your item can't be sold. The tag should be completed as described in the FAOF guidelines. Please read these instructions carefully. Tags are available by mail (just contact Pat at prued@aol.com or 847-267-1407) or at the meetings.

Items that are not properly tagged and listed on inventory sheets will not be accepted. Thanks for your cooperation in making this event run smoothly

Member of: IQI ____ NSNG ____ Both ____